

MINUTES OF THE REGULAR MEETING OF THE BOARD OF COMMISSIONERS
OF THE BLUE ISLAND PARK DISTRICT HELD ON NOVEMBER 17, 2020 AT 7:00PM
Via Zoom

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Call to order: 7:03pm

Roll call of Commissioners: Theodore Ruthenberg, William Ochoa, Vince Franchetti and Brandon Richardella

Commissioners Absent: None

Staff / Others Present: Executive Director Thomas Wogan, Minutes Secretary Karen Zielinski, Park District Attorney Michael Hayes, (and park district staff) Director of Operations Octavio Carbajal, Director of Recreation Joshua Edwards, Recreation Coordinator Luiz Montoya, Recreation Assistant Emmanuel Esparza, Office Assistant Karina Mejia, Office Clerk Precious Quintero, Security Supervisor Robert Jones, and Marketing Assistant Hayley Woodrich

Public Comments: None

**Public comments are welcome. As a courtesy to other visitors with comments, each visitor shall be permitted up to two (2) minutes for his or her comments. All Public Comments should be sent to Kzielinski@blueislandparks.org by 5:00pm November 17, 2020.*

Additions or Revisions to the Agenda: None

AGENDA:

1. **CONSENT AGENDA:** It is recommended that the Board approves the Consent Agenda A-C. Motion to approve was made by Commissioner Ochoa and seconded by Commissioner Franchetti. Roll Call: Commissioner Franchetti, Ruthenberg, Richardella and Ochoa. All aye, motion passes.
 - a. **CONSENT** – Approval of Minutes of the Regular Board Meeting held October 27, 2020 and approval of the Executive Session held on October 27, 2020.
 - b. **CONSENT** – Approval of Payroll ending October 24, 2020 in the amount of \$27,615.14, Payroll ending November 7, 2020 in the amount of \$26,560.53.
 - c. **CONSENT** – Approval of Accounts Payables from October 13 through November 9, 2020 in the amount of \$88,705.02.

2. **DISCUSSION** – COVID 19 Procedures and Protocols. First positive test was reported in the Park District over last couple of weeks. The next few months may bring more employees testing positive. Contact has been made with a company that can supply the Park District self-administering test and produce results within 24 to 48 hours. The Park District currently has built into its budget an emergency service fund that can be used for the testing kits as well as any other Covid Expense. These tests will be dropped off at employee’s residence and sent same day via FedEx to the testing lab. Individuals will be able to create an account and retrieve their results online. This will hopefully prevent whole departments from unnecessary shut down. Employees may be asked to video conference with the company to ensure proper testing procedures. The Park District has the right to ask for both positive and negative test results. Once results are confirmed, documentation will be forward to the proper department heads by the employee. All test will be kept in the Director’s office and signed out as needed. If needed

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DISCUSSION OF COVID 19 PROCEDURE CONTINUED

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there are Grants available with proof of spending to supply reimbursement to the Park District. At this time, the Park District has not had a need to apply for Grants. Some supplies have been charged to this account, such as sanitation sprayer and solution, masks, and gloves. Attorney Michael Hayes stated that this item can be voted on tonight but suggests adding to next month's meeting and he will have more information for the Board. Motion to authorize Covid-19 test provided by Park District was made by Commissioner Franchetti and seconded by Commissioner Ochoa, all aye. Motion passes.

- 2 **DISCUSSION** – Fall Winter Programming. Summer and Christmas is our favorite times for events, but this year has seen all programs cancelled. Joshua Edwards addressed the board regarding Holiday programming. Santa Stocking Delivery will still have staff involved, but all other events will be virtual. Luiz Montoya added that Santa Visits, drive through Santa Letter drop off. Christmas will look different, refer ideas to Tom and Recreation Department. We will piece together a plan of a pared down service for community.
- 3 **Directors Report** - To be covered in Executive Session
- 4 **Executive Session**

Motion to enter Executive Session regarding Staffing through Covid and Covid paid hours compensation and hiring Restriction of employees pursuant to Section 2 (c) (1) was made by Commissioner Richardella and seconded by Commissioner Franchetti. Roll Call: Commissioners Ochoa, Franchetti, Ruthenberg and Richardella. All aye. Motion passes.


Reconvene Regular Meeting at 7:58pm

Commissioners Comments/Questions: Are there any indoor classes currently be held? Soccer ended near the beginning of the last lock down.

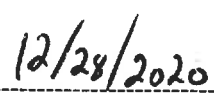
Adjournment Regular Meeting.

Motion to adjourn Regular Meeting of the Board was made by Commissioner Franchetti and seconded by Commissioner Ochoa. All aye, meeting adjourned at 8:00pm

Approved



Theodore Ruthenberg. President
Blue Island Park District



Date