

MINUTES FOR THE REGULAR MEETING OF THE BOARD OF COMMISSIONERS
OF THE BLUE ISLAND PARK DISTRICT HELD ON AUGUST 20, 2019
AT 7:00PM AT THE MEMORIAL PARK FIELD HOUSE

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Call to order: 7:00pm

Pledge of Allegiance: Led by Commissioner Ruthenberg

Commissioners Present: Theodore Ruthenberg, Vincent Franchetti and Brandon Richardella

Commissioners Absent: William Ochoa

Staff/Others Present: Executive Director Thomas Wogan, Director of Operations Octavio Carbajal, Park District Attorney Michael Smith, Director of Recreation Joshua Edwards, Maintenance Supervisor Ken Bereta, Marketing Assistant Hayley Woodrich and Minutes Secretary Karen Zielinski.

Public Comments: None

**Public comments are welcome. As a courtesy to other visitors with comments, each visitor shall be permitted up to two (2) minutes for his or her comment.*

Additions or Revisions to the Agenda: None

AGENDA: It is recommended that the consent agenda A - C be approved. Motion to approve was made by Commissioner Franchetti and seconded by Commissioner Richardella. Roll Call: Commissioners Ruthenberg, Franchetti and Richardella. All aye. Motion passes.

1. CONSENT AGENDA:

- a. **CONSENT** - Approval of Minutes of the Public Hearing on July 18, 2019 and the Regular Meeting of the Board held on July 18, 2019.
- b. **CONSENT** – Approval of Payroll ending July 6, 2019 in the amount of \$51,125.75 and Payroll ending July 20, 2019 in the amount of \$69,450.48.
- c. **CONSENT** – Approval of Accounts Payables in the amount of \$88,142.17.

2. DISCUSSION – BBQ Update. One month out, everything is planned and physical layout has been approved. Tickets are ready, finalization of vendors and entertainment is in process. Fireworks will be on Sunday, September 22, 2019. All vendors enrolled. Looking at last minutes sponsorships.

3. DISCUSSION – End of Summer Update.

- a. Day camp had a good year, 150 children total, being the largest enrollment to date. Improvements included the ability to collect payments owed. Office staff worked with parents on payment plans. All staff did a good job. Pool staff was accountable this year.
- b. Splash pad down all year. Looking to access state money for pool lining and splash pad repairs, working on getting complete bids together if necessary.
- c. Biggest challenge this year was within maintenance, with heavy rains causing excessive weed and grass growth. Additional seasonal help for Maintenance Department next year will be needed.

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4. **DISCUSSION** – Fall Program Book. Programs are consistent to past years. Program book will be distributed to local schools. Director Wogan will also be working with park staff for a community distribution door drop.
5. **DISCUSSION** – Repair and maintenance needs at the Memorial Park Stadium. Ken Bereta Maintenance Supervisor addressed the board regarding the condition of the stadium. Stadium garage is heavy with humidity and the moisture is causing rust, mold and a general breakdown of the building. All corners and joints are cracking and concrete eroding. Main concern is the temporary storage that will be needed for the equipment and vehicles that are stored in stadium garage. One solution would be to build an extended car port and can be built by the garage. This may also be used as an added roof top rental. Depending on stadium conditions, the Park District may be looking into litigation. Approaching final payments on stadium bond, possibility to re-bond.
6. **DISCUSSION** –Staff Changes in Marketing Department. William Cazares has taken a new position at SEASPAR in Downers Grove, a special recreation equivalent of SSWSRA. His last day was Friday August 19, 2019 and to make sure we are moving forward, Hayley Woodrich who has been with the Park District since 2014 and a recent communication graduate of University of Illinois will be taking over as Marketing Assistant. Hayley will report directly to Joshua Edwards.
7. **DIRECTORS REPORT**
 - a. Back to school event, even though it rained, event went well, moved everything into field house.
 - b. Banquet Hall repair and repaint has started.
 - c. October 14 will be the date to start selling 2020 rental space. Modest fee increase will be proposed for 2020 rentals.
 - d. Bounce House – Director Wogan has come across a package deal with two bounce houses that would be about the same cost as one. It has already been built into the budget and would benefit BBQ and Summer Camp.

Executive session regarding the appointment, employment, compensation, discipline, performance or dismissal of specific employees pursuant to Section 2 (c) (1).

Adjournment

Motion to adjourn the Regular Meeting was made by Commissioner Franchetti and seconded by Commissioner Richardella. All aye, meeting adjourned 7:31pm

Approved



Theodore Ruthenberg, President
Blue Island Park District

9-17-2019
Date