

MINUTES OF THE REGULAR MEETING OF THE BOARD OF COMMISSIONERS
OF THE BLUE ISLAND PARK DISTRICT HELD ON OCTOBER 27, 2010
AT 7:00 P.M. AT THE MEMORIAL PARK FIELD HOUSE

Call to Order: 7:00 P.M.

Pledge of Allegiance

Roll Call of Members Present: Ring, Zylman, Bilotto, Spizzirri, Murphy

Roll Call of Members Absent: None

Staff Members Present: Jane Kawanna, Mark DeRango, Chris Sobczak

Others Present: Marsha Rauch, Elaine Lentz, Charlotte Westcott, Roberto Sarli, Carmine Bilotto, Stephanie Bilotto, Louie Gallo, Carol Kaiser, Ron Young, John Mammoth from Burriss Equipment, Union laborers

Additions or Revisions to the Agenda: #14 Additional cost change to \$1304.50

Old Business: None

New Business:

- Commissioner Bilotto asked if the Board has any objections to changing the scheduled meetings for November to: Committee of the Whole 7 PM, November 10, 2010 and Board Meeting, November 17, 2010 to accommodate anyone who is going out of town for the Thanksgiving Holiday. There were no objections. These will be our meeting dates for November.
1. Motion to approve the minutes of the of the September 22, 2010 Board meeting, the October 20, 2010 Recreation and Programs committee meeting, the September 28, 2010, the October 6, 2010, the October 12, 2010 and the October 20, 2010 Park Operations committee meeting, and the October 20, 2010 Policy committee meeting made by Commissioner Ring, seconded by Commissioner Bilotto. All present voting Aye.
 2. Motion to approve accounts payable in the amount of \$87,082.48 made by Commissioner Ring, seconded by Commissioner Zylman. All present voting Aye.
 3. Motion to approve payroll for week ending 9/11/10 and 9/25/10 in the amount of \$49,858.03 made by Commissioner Spizzirri, seconded by Commissioner Zylman. On the question, Commissioner Murphy inquired as to whether we were going to discuss reduction in salaries. Commissioner Bilotto stated that this could be discussed in executive session. All present voting Aye.
 4. Motion to approve Resolution 10-10-27 for the soccer field land purchase made by Commissioner Spizzirri, seconded by Commissioner Bilotto. On the question, Commissioner Bilotto read the resolution. Commissioner Spizzirri questioned about the use of the pond. Commissioner Bilotto stated that the pond was not owned by Sexton Properties and that we would have to enter a separate agreement after the purchase, with the city, for use of the pond. Commissioner Spizzirri asked about the closing date. Commissioner Bilotto stated that he estimated 30 days. All present voting Aye.
 5. Motion to approve the waiver of fees for SWSRA's request for the Banquet Hall from 5:45 – 8:15 PM on Thursday, February 10, 2011 made by Commissioner Zylman, seconded by Commissioner Ring. Commissioner Murphy voting Pass. All remaining commissioners voting Aye.
 6. Motion to approve the 2011 conference expenses as discussed at the October 12, 2010 Park Operations meeting made by Commissioner Bilotto, seconded by Commissioner Ring. On the question, Commissioners Spizzirri, Zylman, and Murphy had issues with the \$100.00 per day stipend for food, milage, and parking. Commissioner Spizzirri felt that we should all eat together and if the employee chooses to go elsewhere, it would come out of their pocket. Commissioners Spizzirri, Zylman and Murphy voting Nay. Commissioner Bilotto voting Aye. Commissioner Ring voting Pass. Motion does not pass. Tabled to next meeting.
 7. Motion to approve the issuance of P-cards to employees only made by Commissioner Ring, seconded by Commissioner Bilotto. On the question, Commissioner Spizzirri and Commissioner

- Zylman had issues with not having anyone here to authorize purchases on the weekend when the cardholders are not available. If the commissioners have no cards, they cannot be making purchases on the weekends for the park district. Commissioner Spizzirri questioned whether all employees should have them. Jane Kawanna stated that we cannot issue one card to each department. Each individual is responsible for their own charges. If the charges are unacceptable, then you cancel the card of the employee who is abusing the privilege. Commissioner Murphy stated that he did not think it was a good idea for Commissioners to have credit cards. All commissioners voting Aye.
8. Motion to approve clarification of the Opens Meeting Act as it relates to the expenditures of the Blue Island Park District. All expenditures, with the exception of recurring bills, over \$1000.00 must be brought before the Board of Commissioners for final approval before any expenses will be paid. No consensus voting will be allowed made by Commissioner Ring, seconded by Commissioner Bilotto. On the question, Commissioner Murphy stated that \$1000.00 was excessive. Commissioner Zylman asked what no consensus voting meant. Commissioner Bilotto explained that you cannot call 3 commissioners to get approval for spending; it has to go to an open session of the Board for approval, where there is a vote, and a role call. In the past, things have been purchased without board authorization. Commissioners Murphy, Spizzirri, and Zylman voting Nay. Commissioner Bilotto and Ring voting Aye.
 9. Motion to require all outside organizations obtain approval of the Park District Board of Commissioners prior to the use of park district property and upon approval by the board, make arrangements for the pick-up and return of said item. Borrower will sign out borrowed item and any damages will be the responsibility of the person signing out the equipment or property made by Commissioner Spizzirri, seconded by Commissioner Bilotto. Commissioner Murphy wanted the motion changed to read approval in writing. Commissioner Zylman felt that waiting for a board meeting for approval was not feasible. Commissioner Spizzirri agreed. Motion amended to read: All outside organizations must obtain approval prior to the use of park district property by the Chief of Staff and if the Chief of Staff is unavailable, by the Superintendent of Maintenance. Said organization must make arrangements for the pick-up and return of said item. Borrower will sign out borrowed item and any damages will be the responsibility of the person signing out the equipment or property. Commissioner Spizzirri voting Nay. All remaining commissioners voting Aye.
 10. Motion to approve the cost of geotechnical fabric for the Memorial Stadium Project. Cost will be \$1,550.00 made by Commissioner Murphy, seconded by Commissioner Spizzirri. All present voting Aye.
 11. Motion to approve the Treasurer's report for Fiscal Year May 1, 2009 to April 30, 2010 made by Commissioner Ring, seconded by Commissioner Bilotto. All present voting Aye.
 12. Motion to approve the audit as submitted by Knutte and Associates made by Commissioner Bilotto, seconded by Commissioner Spizzirri. All present voting Aye.
 13. Motion to approve replacing the garage door in the amount of \$1,600.00 from Evergreen Door and Window made by Commissioner Ring, seconded by Commissioner Bilotto. All present voting Aye.
 14. Motion to approve the additional costs associated with the Santa/Bunny House up to \$1,304.50. Additional cost to be donated by the "Friends of the Park" in the amount of \$2,100.00. A plaque will be attached to the Santa/ Bunny house as appreciation for their contribution made by Commissioner Spizzirri, seconded by Commissioner Zylman. On the question, sign should be a reasonable size so as not to distract from the overall looks of the Santa/Bunny house. All present voting Aye.
 15. Motion to go out to bid for the general contractor for the Centennial Park Renovation Project made by Commissioner Spizzirri, seconded by Commissioner Murphy. Commissioner Murphy would like contracts for this project to include verbage relating to charges for late completion. All present voting Aye.
 16. Motion to approve the waiver of fees for the "Friends of the Park" Monster Bash on October 30, 2010 from 12-5 in the Banquet Hall made by Commissioner Bilotto, seconded by Commissioner Zylman. Motion amended to: Motion to approve the waiver of fees for the "Friends of the Park" Monster Bash on October 30, 2010 from 12-5 in the Banquet Hall and to use the park district decorations. All present voting Aye.

17. Motion to approve the program and event reporting procedure made by Commissioner Spizzirri, seconded by Commissioner Zylman. Commissioner Spizzirri and Commissioner Zylman would like a uniform reporting form. Commissioner Murphy would like maintenance and utilities included in this report. Commissioner Zylman disagreed. Commissioner Spizzirri and Zylman voting Aye. Commissioner Bilotto and Commissioner Ring voting Pass. Commissioner Murphy voting Nay. Motion does not pass. Motion will be sent back to committee.
18. Motion to approve escort procedures for vehicles entering and leaving Memorial Park made by Commissioner Murphy, seconded by Commissioner Zylman. All present voting Aye.
19. Motion to return to the Committee of the Whole Meeting Structure made by Commissioner Murphy, seconded by Commissioner Zylman. On the question, Commissioner Spizzirri wanted to know if there were still certain commissioners in charge of certain areas. Commissioner Bilotto explained the Committee of the Whole procedures. Committee of the Whole meetings are set in advance and posted at the beginning of the year. All commissioners voting Aye.
20. Motion to approve revised Committee Rules. This motion was deleted.
21. Motion to approve the Jumpy Policy motion made by Commissioner Zylman, seconded by Commissioner Murphy. On the question, Commissioner Murphy questioned about fines for non compliance. Fines will be placed on the next agenda. All present voting Aye.
22. Motion to approve cabinet locking procedures made by Commissioner Zylman, seconded by Commissioner Bilotto. On the question, Commissioner Zylman asked Chris Sobczak if this policy will work. Chris Sobczak stated that it should work. All present voting Aye.
23. Motion to approve Time Recording and Payment Policy made by Commissioner Murphy, seconded by Commissioner Zylman. On the question, Commissioner Murphy wants employees who do not punch in to not get paid. Jane Kawanna stated that we cannot legally withhold pay. Commissioner Zylman stated we need a more updated time clock. All present voting Aye.
24. Motion to approve gate locking procedure made by Commissioner Zylman, seconded by Commissioner Spizzirri. On the question, need to send letters to BI Fire Department and B I Police Department and any entity needing emergency entrance. All present voting Aye.
25. Motion to approve professional services procedure made by Commissioner Ring, seconded by Commissioner Bilotto. On the question, Commissioner Bilotto stated the Board cannot keep a commissioner from calling the accountant or the lawyer if they need something. The Board can limit employee contact only. Commissioner Spizzirri felt that the Board should be notified whenever anyone makes contact with the attorney. He asked Jane Kawanna if she came up with the policy on her own. She stated that she did and sent a copy to Commissioner Zylman for approval. Commissioner Zylman wanted commissioners added to it. Board tabled this motion.
26. Motion to approve a slit-seeder in an amount not to exceed \$15,000.00 made by Commissioner Murphy, seconded by Commissioner Bilotto. On the question, John Mammoth, from Burriss Equipment did a presentation on the slit-seeder. All present voting Aye.

Items to be placed on the November 2010 Committee of the Whole agenda:

Conference 2011, program and event reporting procedure, fines for misuse of jumpy

Public Comments: Elaine Lentz asked why the Special Board Meeting minutes were not approved at this meeting. Jane Kawanna stated that we typically approve Special Board Meeting minutes at the next Special Board Meeting. She also stated that she did not prepare the Special Board Meeting agenda and therefore, the preparer missed the minutes for approval. Carol Kaiser complained about the music being too loud at the Harvest Moon Festival. Ron Young commented on the opening of the Recreation Center. Charlotte Westcott questioned why the Treasurer's Report was approved after it was published. Commissioner Bilotto stated that it is regular business and we are legally required to publish the Treasurer's Report before the end of the month. Marsha Rauch asked why she did not get a copy of the Fest Report. She was told she needs to FOIA that information. Reports do not go to the Board for approval. She did not see bringing in carnival rides on a field that we are spending \$15,000 on a piece of equipment to restore the field. Commissioner Spizzirri stated that unofficially we are probably not bringing any more carnivals to Memorial Park. Roberto Sarli wanted to thank the Board for the use of their fields for soccer practice.

The board invited the Union representatives to the Board table for discussion of the Memorial Stadium Project. The Union representatives discussed that the contractor's that are working are not paying

prevailing wages, that they are not using the correct tradesman for the job at hand, and why the Board chose the contractor's that they did. The Union members do not feel our contractors are qualified to do the work they are doing. Commissioner Bilotto stated that the Architect did all the bid documents and handled all the bidding procedures on behalf of the park district. The project manager is handling the day to day oversight of the project. The park district is the general contractor. All contractors have agreed to pay prevailing wage. One Union representative complimented the FOIA staff. They have been very cooperative during this process and are doing an excellent job. They are just concerned that the contractor's are not complying with the law as it relates to prevailing wage. The certified payroll misclassifies workers and some workers are not on the certified payroll. He stated that we are a very transparent organization. Another union worker felt that the work is going too slow and is substandard. Commissioner Zylman asked if any of these Union workers bid on the job. Commissioner Bilotto gave a list of bidders to the Union representatives. Commissioner Bilotto asked if there was anything that the board can do to prevent this from happening in the future. The Union reps stated that they can pass a responsible bidders ordinance states that the contractor is affiliated with a trained accredited apprenticeship program. Commissioner Spizzirri stated that Dant-Clayton deals with large university stadiums and that there was such a difference in pricing that the Board had to be fiscally responsible. The Union Reps asked that we get a sign in sheet of all workers on the job site. The Union suggested that we get copies of the check stubs and that a member of the board call the Illinois Department of Labor and state that they believe that the contractor's are not paying prevailing wages. Commissioner Zylman made a recommendation that Commissioner Spizzirri and Commissioner Bilotto look into this problem.

27. Motion to adjourn at 9:25 PM for a 5 minute recess made by Commissioner Bilotto, seconded by Commissioner Ring. All present voting Aye.
28. Motion to reconvene and go into executive session at 9:34 PM made by Commissioner Bilotto, seconded by Commissioner Ring. All present voting Aye.

Executive Session for the purpose of discussion and consideration of employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, exempt under Section 2(c) (1) of the Open Meetings Act, 5 ILCS 120/1 et seq.

29. Motion to reconvene made at 10:08PM by Commissioner Bilotto, seconded by Commissioner Spizzirri. All present voting Aye.
30. Motion to take action on item discussed pursuant to Section 2(c) (1) of the Open Meetings Act, 5 ILCS 120/1 et seq. made by Commissioner Bilotto, seconded by Commissioner Ring. All present voting Aye.
31. Motion to adjourn at 10:10 PM made by Commissioner Bilotto, seconded by Commissioner Ring. All present voting Aye.

Approved:

Fred Bilotto, President
Board of Commissioners