

MINUTES OF THE COMMITTEE OF THE WHOLE MEETING OF THE BLUE ISLAND PARK
DISTRICT HELD APRIL 20, 2011 AT 7:00 PM AT THE MEMORIAL PARK FIELD HOUSE

Call to order: 7:03 PM

Roll call of committee members present: Zylman, Bilotto, Murphy, Spizzirri

Committee Members Absent: None

Park Staff Members Present: Jane Kawanna, Octavio Carbajal, Mark DeRango, Chris Sobczak, and Will Cazares, Chris Hobson, Leslie Kennedy

Others Present: Mark Trieglaff (ACTServices, Inc.), Rich Scanland (Payroll 1), Josh Tate, Elaine Lentz, Charlotte Westcott, Louis Gallo, Ron Reardon, Cathy Spizzirri, Sandy May, Mr. and Mrs. Rauch, Richard Sensenbrenner.

Additions or Revisions to the agenda: None

Old Business: None

New Business:

Commissioner Bilotto opened the meeting with the presentation from Mark Trieglaff relating to the ADA Transition plan followed by a presentation from Rich Scanland from Payroll 1 relating to the need for a more automated payroll system. Jane Kawanna explained the issues with the present payroll system.

Commissioner Bilotto asked if there were any items that could hold off until the new board is sworn in. The committee agreed to proceed with the agenda as written.

Commissioner Bilotto opened asked the committee to review the minutes, accounts payable, and payroll. Commissioner Spizzirri expressed the need for a revision to one of the minutes.

Commissioner Bilotto asked Commissioner Murphy if he accepted the Tentative Budget and Appropriation Ordinance as he reviewed the budget line by line. Commissioner Murphy stated that he did and suggested that the committee members take the time to go over the budget line by line as he did. Commissioner Bilotto stated that there is a quote for the General Liability Insurance in their packets. Larry Hackett would be at the next meeting to answer any question regarding this quote.

Commissioner Zylman questioned whether the Hogan Marren bill was previously paid as she remembers signing a check for them earlier in the year. Jane Kawanna stated that the check that she signed was for services rendered in October. The charges in question relate to activity after November. Commissioner Spizzirri questioned the criminal background check download for Tina Morin's computer. Jane Kawanna stated that the Illinois State Police requires us to use their software to process background checks. Tina Morin was not permitted to download the program because she does not have administrative rights. Jane Kawanna also tried as Administrator to download the program and was not allowed to do so. Paul Hollack was called to install the program as we need this program to process our background checks. Commissioner Spizzirri is not comfortable with the background check process. Relating to the Cullen bill, Commissioner Zylman feels that the expenses need to be reviewed to see where we can cut our spending as the Memorial project is going to be a huge expense.

The Letterman Lawncare estimate was presented and the committee would like to see if the fertilizer can be removed from the bill since we use biosolids.

Mark DeRango presented pricing for the removal of the batting cages at Hart Park. Commissioner Zylman feels it is a safety issue. Pricing was quite expensive. The committee opted to wait till a later date but keep this project in mind as it will need to be done eventually. Commissioner Spizzirri explained the problem with the Memorial Park stairs. Maintenance will be getting pricing on the stairs.

Commissioner Murphy would like Jane Kawanna to write a letter to the railroad to fix the drainage problem at Kiddie Korral and Bark Park. We are waiting to get the after pictures and then a letter will be sent. Commissioner Spizzirri would like to add a shade structure or drinking fountain to the Bark Park. Commissioner Zylman stated that nothing has been done to the Bark Park since we opened it and felt that we should do some improvements to this park this year.

Chris Sobczak addressed the bobcat repairs, the exhaust system on the old pick-up, and the need for new batteries and golf carts. He also updated the committee about his meeting with MWRD.

Commissioner Spizzirri discussed the placement of the old marquee sign. The committee decided to place the sign at Lombardo Park. Commissioner Zylman addressed painting in the recreation office and saw that it has begun. Commissioner Murphy tabled the mobile recreation trailer.

Commissioner Spizzirri addressed possible locations for storage of the Santa/Bunny house.

The committee discussed purchasing a maintenance computer, ADA restroom doors for the Memorial Park Field House and a walk behind compactor for breaking up concrete. They will table the restroom doors until the after the ADA plan is in place.

Commissioner Spizzirri discussed the status of the swimming pool and concession stand in preparation for the upcoming season.

Jane Kawanna and Chris Hobson updated the committee of the status of the summer fling and Chris Hobson continued with a report on the Easter events.

Octavio discussed the ComEd bill and the committee was advised by the attorney that this bill should be paid.

Discussion followed on the placement of the surveillance cameras. Two cameras will be placed at the pool and two cameras in the back of the building: One covering the playground, Skate Park and maintenance overhead door and the other to view the football field/baseball field and possibly the sled hill.

Commissioner Zylman discussed the next round table meeting for the program book. It was decided that we would schedule that for the week after the 4th of July.

Chris Hobson gave an update on the KaBoom grant.

Jane Kawanna gave an update on the status of the Centennial Project. Keith will be at the board meeting so that we can approve the lowest bidder for the project. He will be making changes to meet the budget.

Commissioner Bilotto stated that in total, the park district has over \$1.5 million dollars in the bank.

Public Comments: Cathie Spizzirri expressed her displeasure about the method in which the business donated eggs were distributed. She felt that those should have been distributed during the Easter Egg Hunt and not at the Bunny House. She liked the concept but felt that from a marketing concept, she would have rather seen her eggs distributed at the hunt. Will Cazares explained his philosophy about the eggs. Charlotte Westcott felt that the rugby games should not have been taking place today because of the rain earlier. Marcia Rauch stated that security should be escorting evening program participants to their cars.

Adjournment: 8:39 PM

Approved:

Fred Bilotto, President
Blue Island Park District