

MINUTES OF THE REGULAR MEETING OF THE BOARD OF COMMISSIONERS  
OF THE BLUE ISLAND PARK DISTRICT HELD ON OCTOBER 17, 2023, AT 7:30PM

Pledge of Allegiance: Led by Commissioner Howard

Roll Call of Commissioners: William Ochoa, Tonya Howard, and Cynthia Bartczak

Commissioners Absent: Bianca Espinoza

Staff / Others Present: Executive Director Theodore Ruthenberg, Director of Operations Octavio Carbajal, Park District Attorney Ann Williams, Minutes Secretary Karen Zielinski

Public Comments: None

*\*Public comments are welcome. As a courtesy to other visitors with comments, each visitor shall be permitted up to two (2) minutes for his or her comment.*

Additions or Revisions to the Agenda: None

**AGENDA:**

1. **CONSENT AGENDA:** It is recommended that the Board of Commissioners approve the consent agenda A through C. Motion to approve was made by Commissioner Bartczak and seconded by Commissioner Howard. Roll Call: Commissioner Ochoa, Commissioner Bartczak and Commissioner Howard. All aye, motion passes.
  - a. **CONSENT** – Approval of minutes of the Regular Meeting of the Board held on September 19, 2023.
  - b. **CONSENT** – Approval of Payroll ending September 23, 2023, in the amount of \$26,772.77 and Payroll ending October 7, 2023, in the amount of \$23,045.16.
  - c. **CONSENT** – Approval of Accounts Payables from September 12, 2023, through October 11, 2023, in the amount of \$64,395.21.
2. **DISCUSSION** – Changes to the 2024 rental contract. Contract verbiage has been updated and made easier to understand. Hall pricing has been increased slightly and pavilion pricing has been brought up to be more competitive with surrounding area. Pool pricing has stayed the same.
3. **Directors Report:**
  - a. The Blue Island Forestry Board has donated five (5) trees. Val Kehoe, president of the board will be assisting the park district on best locations to plant the new trees.
  - b. Trunk or Treat Event. Always a big turn-out. The Trunk & Treat event will be from 2:00pm to 4:00pm, and approximately 30cars have enrolled. The fest portion will continue until 6:00pm with free face painter, hayride provided by the Maintenance department and always do a nice job, a retile show. Food and beverages will be for sale. This is a rain or shine event. Blue Island police will help provide security.
  - c. This Friday the Library will hold their Haunted Library in conjunction with the Park District on Friday, October 20<sup>th</sup> from 6:00pm to 8:00pm as well as the Park District annual Monster Bingo in Memorial Hall. The Park District will also attend the Trunk or Treat at St. Benedicts on the 27<sup>th</sup> of October.
  - d. Laughing on the Island was a successful night and gives us something to build on for future events. Looking to incorporate a family show.


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**Directors Report Continued:**

- e. Fire alarm - Fire department has been out twice on false alarms. Sensors are outdated and need replacing. The Fire Department lock box keys have been updated. Cameras: waiting for additional quotes. A question was asked regarding Grants that may help with the purchase of the camera system; Mr. Ruthenberg is working on gathering information.
- f. Upcoming programming: The Christmas Light parade will be on December 2<sup>nd</sup> with the Santa House located at the Kringle Mart. Park District will be there to sell hot chocolate. Then it will relocate to York and Western for visitation during December. This used to move the Santa House between all 12 parks and was confusing for the residents. Other Park events are the house decorating contest, which will be voted on over social media. Santa's train ride will be on December 16th. This is always a sell-out.
- g. Senior Holiday Lunch & Bingo will be held on Tuesday, December 12<sup>th</sup> this year. All upcoming events will be available to the public.

Motion to adjourn Regular Session was made by Commissioner Bartczak and seconded by Commissioner Howard. Roll Call: Commissioners Ochoa, Bartczak, Howard, all Aye. Motion passes. Meeting adjourned.

Approved

  
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William Ochoa, President  
Blue Island Park District

  
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Date