

MINUTES OF THE REGULAR MEETING OF THE BOARD OF COMMISSIONERS
OF THE BLUE ISLAND PARK DISTRICT HELD ON JUNE 20, 2023, AT 7:30PM

Call to order: 7:34pm
Pledge of Allegiance: Led by Commissioner Howard
Roll Call of Commissioners: William Ochoa, Tonya Howard, Bianca Espinoza
Commissioners Absent: Cyndy Bartczak
Staff / Others Present: Executive Director Theodore Ruthenberg, Director of Operations Octavio Carbajal, Park District Attorney Ann Williams, and Minutes Secretary Karen Zielinski

Public Comments: None
**Public comments are welcome. As a courtesy to other visitors with comments, each visitor shall be permitted up to two (2) minutes for his or her comment.*

Additions or Revisions to the Agenda: None

AGENDA:

1. **CONSENT AGENDA:** It is recommended that the Board of Commissioners approve the consent agenda A, B and C. Motion to approve the consent agenda A, B and C was made by Commissioner Ochoa and seconded by Commissioner Howard. Roll Call: Commissioners Howard, Ochoa, and Espinoza. All aye, motion passes.
 - a. **CONSENT** – Approval of minutes of the Regular Meeting of the Board held on December 20, 2022, minutes of the committee of the Whole held on held on February 7, 2023, minutes of the Special Meeting held on May 13, 2023, and minutes of the Committee of the Whole held on June 6, 2023.
 - b. **CONSENT** – Approval of Payroll ending December 17, 2022, in the amount of \$21,691.48, Payroll ending December 31, 2022, in the amount of \$21,036.32, Payroll ending January 14, 2023, in the amount of \$22,381.72, Payroll ending January 28, 2023, in the amount of \$26,420.96, Payroll ending February 11, 2023, in the amount of \$23,485.12, Payroll ending February 25, 2023 in the amount of \$23,485.12, Payroll ending March 11, 2023 in the amount of 21,573.78, Payroll ending March 25, 2023, in the amount of \$23,740.78, Payroll ending April 8, 2023, I the amount of \$21,650.39, Payroll ending April 22, 2023, in the amount of \$25,317.69, Payroll ending May 6, 2023, in the amount of \$21,489.55, Payroll ending May 20, 2023 in the amount of \$29,556.33 and Payroll ending June 3, 2023 in the amount of \$31,465.95.
 - c. **CONSENT** – Approval of Accounts Payables from December 12, 2022 to January 11, 2023 in the amount of \$67,994.31, Accounts Payables from January 12, 2023 to February 11, 2023 in the amount of \$77,027.77, Accounts Payables from February 12 to March 11, 2023 in the amount of \$36,013.35, Accounts Payables for March 12, 023 to April 11, 2023 in the amount of \$78,720.03, Accounts Payables for April 12, 2023 to May 11, in the amount of \$126,118.37 and Accounts Payables from May 12, 2023 to June 11 in the amount of \$37,815.72.
2. **ACTION** – Motion to discuss Action item #2 retain the services of TriCap Consulting as the Park Districts new marketing firm was made by Commissioner Ochoa and seconded by Commissioner Espinoza. Discussion: Director Ruthenberg did research on several companies. TriCap Consulting seemed to be the best fit. TriCap Consulting and Catalyst Partners are owned by the same person. The proposal presented to the board at the last meeting was printed under the wrong logo. TriCap has a 30-day notice of cancellation if the park district is dissatisfied with the product. The question was asked if they would build a new website, Director Ruthenberg said that would be an additional cost. Roll Call: Commissioners Howard, Ochoa, Espinoza, all ayes. Motion passes.

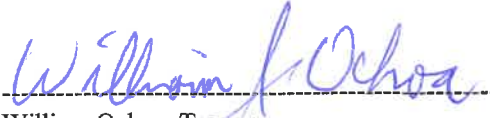
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3. **Directors Report:**

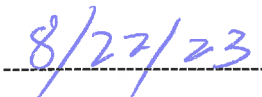
- a. Resignation of Commissioner Richardella due to his new work schedule conflicts with that of the park district and is unable to make our meetings. Brandon's work with the park district has been appreciated. Park district attorney Ann Williams explained the appointment process to the board. Director Ruthenberg will update the commissioners by email once more information is available.
- b. SWSRWA – Park District levy for tax money for funding for special recreation. Blue Island and several surrounding park districts contribute to this organization. SWSRWA was formed in 1981 and originated in the Blue Island Park District. Programs are designed for individuals from early childhood to adulthood and provide programs and staff training. Director Ruthenberg will be inviting the director of SWSRWA to address the board.
- c. Trunk or Treat. The board was given last year's event flyer for review, high lights where 40 trunks, petting zoo, monster truck, local dance troops, face painter and more. Nearly 1,200 people attended this past year and is expected to grow. The focus will be to turn this into a full day event with more community involvement. Director Ruthenberg is asking for any ideas for 2023. The question was asked if the park charged for any of the activities? Director Ruthenberg stated that we mostly work off donations and sponsorships. Candy is donated by local church residents. Some vendors attending for a percentage of the sales. This is turning into our big event for the year as other communities were forced to cancel their events due to flash mobs and riots. Cancellation of July committee of the whole meeting due to holiday.
- d. Farmers Market. Commissioner Espinoza is waiting on a proposal from Banisoud, USA, a Chicago based market organizer to possibly hold a farmer's market at Memorial Park.
- e. Summer Camp – Camp is doing well so far, 80 campers will be allowed this year, we are very close to that number, this is a good start to the season. Tomorrow will be safety drills for counselors and campers and will follow park district emergency protocols.

Motion to adjourn Regular Session was made by Commissioner Espinoza and seconded Commissioner Howard. All in favor, all ayes. Meeting adjourned.

Approved



William Ochoa, Treasurer
Blue Island Park District



Date