

MINUTES FOR THE REGULAR MEETING OF THE BOARD OF COMMISSIONERS
OF THE BLUE ISLAND PARK DISTRICT HELD ON NOVEMBER 7, 2017
AT 7:00PM AT THE MEMORIAL PARK FIELD HOUSE

Call to order: 7:00pm

Page 1 of 2

Pledge of Allegiance: Led by Commissioner Franchetti

Commissioners Present: Theodore Ruthenberg, Raeann Zylman, William Ochoa, Bradley St. Leger and Vince Franchetti

Commissioners Absent: None

Staff/Others: Executive Director Thomas Wogan, Director of Operations Octavio Carbajal, Recreation Director Joshua Edwards, Summer Camp Director Candice Cantelo Minutes Secretary Karen Zielinski, Kevin Brown of Browntown Communications

Public Comments: None

** Public comments are welcome. As a courtesy to other visitors with comments, each visitor shall be permitted up to two (2) minutes for his or her comments*

Additions or Revisions to the agenda: Payroll and Accounts Payable under Director's Report.

AGENDA: Motion to approve the consent agenda was made by Commissioner Zylman and seconded by Commissioner Franchetti. Roll Call: Commissioners Franchetti, Zylman, Ruthenberg, Ochoa and St. Leger, all aye. Motion passed.

1. Consent Agenda:

- a. **Consent** – Approval of Minutes of Regular Board Meeting, September 19, 2017
- b. **Consent** – Approval of Minutes of Committee of the Whole Meeting October 11, 2017.

2. **Discussion** – Perillo Park KaBOOM renovation review. Perillo Park had approximately 100 participants from Target and 100 from the community and park staff. Kevin Brown from Browntown Communication presented the board with a video from of the Perillo Park rebuild. This video will also be published on social media. November 14, 2017 will be a review call with KaBOOM at 2:00pm. Minor issues need attending to and will be handled by the Maintenance Department.

3. **Discussion** – Kiddie Korral Spruce-up project review. Soccer field finished, benches repainted, garbage cans in. Minor maintenance needs to be done and then a ribbon cutting will be arranged for a later date with a photo shoot. This will be according to Blue Cross/Blue Shield's schedule.

4. Discussion - Review of Summer 2017 programs

a. **Day Camp** –

- i. Session two was the largest to date. Total revenue for 2017 was \$68,591.46, after expenses and payroll total revenue comes to \$16,379.31.
- ii. Kinder Lime program was introduced at the beginning of second session and has proven to be a valuable tool for processing campers. Counselors had access to an app on their phones for parents to sign in and out with their pin numbers. With enrollment numbers on the raise, tablets for each camp group would be a useful tool.
- iii. First session 87 children, second session 126, highest amount in history of the camp, third session 90 children. Former campers are asking to volunteer. Options for age 13 and up assistance counselor program will be looked into.
- iv. P-card was very helpful this year.
- v. SWSRWA counselors helped with special needs campers. Money due to Park District is lower than 2016, outstanding balance due letters to be re-mailed.

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Page 2 of 2

- b. Aquatics –
 - i. Pool has been in operation for 77 Years.
 - ii. 2016 the pool brought in \$83,000 and 2017 the pool brought in \$71,089.54. These figures are before expenses and wages. Concession sales are included in numbers.
 - iii. Pool Pass sales 2017 decreased from 2016
 - iv. Improvements: Life guard meeting in January 2018.
 - v. Splash pad repair cost was taken from Capital budget

5. Discussion – Winter Programs

- a. Santa House: Request for use of the Santa House has come in from the Village of Posen.
- b. Holiday schedule for the house is being posted on social media. Still need to enlist people to fulfill the role of Santa. Commissioners have been invited to participate as Santa.
- c. Light Parade. Park District dump truck will be in the parade. Santa House will be located at the Kringle Market. Commissioner Zylman stated that the City is offering the Park District the first option to manage the Santa House the night of the Light Parade.

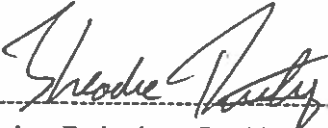
6. Directors Report:

- a. Commissioner Zylman suggested to hold a Christmas party for park employees
- b. Compliments have been passed on to the Commissioners regarding the Bark Park

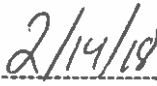
Adjourn to Executive Session: Motion to adjourn into Executive Session was made by Commissioner Franchetti and seconded by Commissioner Zylman. Adjournment was at 7:30pm.

Reopen Regular Session: 7:49pm. Motion to adjourn Regular Session was made by Commissioner Franchetti and seconded by Commissioner St. Leger. All aye. Meeting adjourned 7:51pm

Approved



Theodore Ruthenberg, President
Blue Island Park District



Date