

MINUTES FOR THE REGULAR MEETING OF THE BOARD OF COMMISSIONERS
OF THE BLUE ISLAND PARK DISTRICT HELD ON DECEMBER 5, 2017
AT 7:00PM AT THE MEMORIAL PARK FIELD HOUSE

Call to order: 7:00pm Page 1 of 2

Pledge of Allegiance: Led by Commissioner Ochoa

Commissioners Present: Theodore Ruthenberg, Raeann Zylman, William Ochoa, Bradley St. Leger and Vincent Franchetti

Commissioners Absent: None

Staff/Others: Executive Director Thomas Wogan, Park District Attorney Michael Hayes, Kevin Brown from Browntown Communications, Minutes Secretary Karen Zielinski,

Public Comments: None

** Public comments are welcome. As a courtesy to other visitors with comments, each visitor shall be permitted up to two (2) minutes for his or her comments*

Additions or Revisions to the agenda: None.

AGENDA: Motion to approve the consent agenda was made by Commissioner Franchetti and seconded by Commissioner Zylman. Roll Call: Commissioners Franchetti, Zylman, Ruthenberg, Ochoa and St. Leger, all aye. Motion passed.

1. Consent Agenda:

- a. **Consent** – Approval of Minutes of Regular Board Meeting, November 7, 2017
 - b. **Consent** – Approval of Minutes of the Executive Session November 7, 2017.
 - c. **Consent** - Approval Payroll ending September 16, 2017 in the amount of \$28,259.21, Payroll ending September 22, 2017 in the amount of \$2,674.61, Payroll ending September 30, 2017 in the amount of \$26,205.05, Payroll ending October 28, 2017 in the amount of \$27,924.40, Payroll ending November 11, 2017 in the amount of \$21,537.88, Payroll ending November 24, 2017 in the amount of \$6,682.82 and payroll ending November 25, 2017 in the amount of \$24,310.63
 - d. **Consent** – Approval of Accounts Payables in the amount of \$150,403.79
2. **Action** – Ordinance #120517-1, an Ordinance providing for the Levying and Assessment of taxes for Fiscal Year starting May 1, 2017 and ending April 30, 2018. Prepared by Cainkar & Associates provided an assessment of property value. Levying slightly less than last year, decrease in the Special Recreation slightly over levied for this last year. End results are fairly consistent. IMRF has increased. Motion to approve was made by Commissioner Ochoa and seconded by Commissioner Franchetti. Roll Call: Commissioners Franchetti, Zylman, Ruthenberg, Ochoa and St. Leger. All aye, motion passes.
3. **Discussion** – Completed Audit, Knutte & Associates. The audit was a success and finances continue to be stable with no improprieties found. Did receive recommendation and instructions on restructuring of P-Card entries. Did receive high marks for management and finances.
4. **Discussion** – New Blue Island Park District Men’s Baseball League at Hart Park. A few teams have signed up for this 18 and over league. Flag foot ball team approached the Recreation Director with their interest on creating a league. Have had a few teams sign up. Cost per team will be \$1,300. Joshua Edwards is the Park District Contact. Field does need some work as well as the netting. Commissioner St. Leger said he would have someone look at the field at Hart Park to establish condition and safety. Revenue will be turned back to capital projects. Follow up by Commissioner St. Leger.
5. **Discussion** - 2018 Dragon Boat Festival. Park participated last year and did well. GWN (Great White North) staff runs the entire race. Park District, in conjunction with Historical Society would be working together to promote and stage the festival. Review of expenses shows that the festival would probably break even. Commissioner Ruthenberg asked about food and beverage location. WMRD land does not allow food/beverage on their property. Solution would be to move athletic village farther west across from vender area. Park District staff would bring a lot to the event, retain current sponsors as well as recruit new. Mr. Brown commented that the City helped last year with garbage removal as well as a team of volunteers. Director Wogan stated that committees would be made up of community and Park District staff. Vote on at next meeting.

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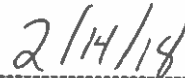
6. **Discussion – 2018 IAPD Conference.** Department heads were asked to get back regarding classes. Participants will only stay one night. Large amount of classes for board members to attend.
7. **Director's Report**
- a. All employees to undergo sexual harassment training, to be completed by January 15. New policy to be implemented. Online training is available as well. Summer staff must comply as well.
 - b. Santa House – State Representative Rita will sponsor free photos for all Santa House dates. Santa's are needed for several open dates.
 - c. Christmas Light Contest – Judges needed for the December event. Judging on December 13th and winners to be announced December 16, 2017.
 - d. Christmas Train – December 16, 2017. Both trains have sold out.
 - e. Senior Luncheon – December 19, expecting a large registration.
 - f. Phone System – new phones have arrived and to be installed on Tuesday December 11, 2017. Will include an intercom and voicemail. Cost should be about the same.
 - g. Memorial Park Field – Joshua Edwards is currently working on the estimated cost to replace/upgrade field. This project will be bid out and will take approximately a year. Fundraising to be planned and possible corporate naming for the new field is being considered. Staff, Board and Community to explore options.
 - h. Ice Rink – Pending weather conditions.
 - i. John D. Rita Recreation Center: Recreation staff or security is present. Basketball and soccer are the current programs that the Park District schedules; Recreation Department also produces the calendar for the center. Blue Cap requested specific concessions dates.
 - j. Staff outing – a gift needs to be selected for Mark DeRango's retirement. Date for event will be January 2, 2018.

Motion to adjourn was made by Commissioner Franchetti and seconded by Commissioner St. Leger, all aye, meeting adjourned at 7:52.

Approved



Theodore Ruthenberg, President
Blue Island Park District



Date