

MINUTES FOR THE REGULAR MEETING OF THE BOARD OF COMMISSIONERS
OF THE BLUE ISLAND PARK DISTRICT HELD ON JANUARY 25, 2017
AT 7:00PM AT THE MEMORIAL PARK FIELD HOUSE

Call to order: 7:00pm Page 1 of 2

Pledge of Allegiance Led by Commissioner Ruthenberg

Commissioners Present: Raeann Zylman, Will Ochoa and Theodore Ruthenberg

Commissioners Absent: Brad St. Leger

Staff: Executive Director Thomas Wogan, Director of Security and Operations Octavio Carbajal, Maintenance Supervisor Mark DeRango, Attorney for Park District Michael Hayes, Director of Marketing William Cazares, Security Supervisor Eric Herrera and Minutes Secretary Karen Zielinski

Public Comments: Jerry Hartman of the Blue Island American Legion Post #50, presented a waiver request to the Park Board, requesting rental fees to be waived for their annual event held on the 20th of August, 2017. The American Legion has paid the deposit, alcohol permit and security cost.

** Public comments are welcome. As a courtesy to other visitors with comments, each visitor shall be permitted up to two (2) minutes for his or her comments*

Additions or Revisions to the agenda: None

AGENDA:

- 1. Consent A** – Payroll for the period ending December 10, 2016 in the amount of \$21,744.54; period ending December 24, 2016 in the amount of \$24,052.91; period ending January 7, 2017 in the amount of \$19,961.84. Motion to approve Consent Agenda A made by Commissioner Ruthenberg and seconded by Commissioner Ochoa. On the Question: None. Roll Call: Commissioners Zylman, Ochoa and Ruthenberg, all aye. Motion passes.
- 2. Consent B** – Accounts Payable ending January 23, 2017 in the amount of \$40,542.30. Motion to approve Consent Agenda B was made by Commissioner Ruthenberg and seconded by Commissioner Ochoa. On the Question: None. Roll Call: Commissioners Zylman, Ochoa and Ruthenberg, all aye. Motion passes.
- 3. Discussion – Operation: Honor.** James Reihel of the American Legion Post #50, presented a brief review of this event that is to be held on the 26th of August, 2017. Entering their third year, this event was created to honor veterans past, present and future. This all day event is designed to resemble a United Service Organizations (USO) show and the venue will have a multitude of displays of military vehicles, uniforms and other displays from different eras of military service. The jet will be opened for photo opportunities, food and beer will be served, and K-9 for Veterans will be in attendance. Add to the agenda next month.
- 4. Discussion – Ordinance No. 012517-1.** Ordinance outlining specific travel policies. General assembly last year passed specific parameters for local government travel policies and covering travel per diems and employee reimbursement requirements. Ordinance No. 012517-1 should be adapted by June 1, 2017. Add to the agenda next meeting.

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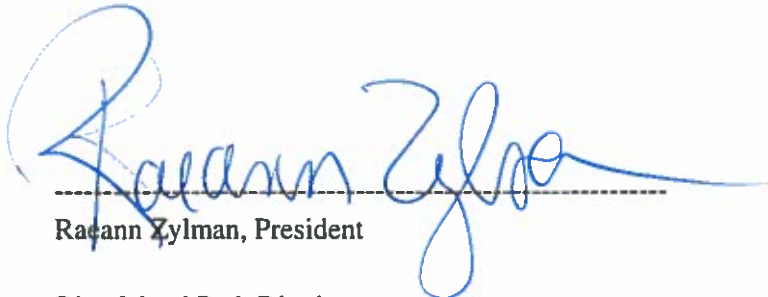
5. Directors Report:

- a. Wrap up to the IAPD/IPRA Conference. Staff attending were; Executive Director Wogan, Director of Security and Operations Mr. Carbajal, Director of Marketing Mr. Cazares, Recreation Coordinator Mr. Edwards and Assistant Recreation Coordinator Mr. Montoya. Each attendee was asked to give a synopsis of their thoughts of the conference. Recreation, entertainment, safety and team building were a few of the areas covered.
- b. Annual visit from IPARKS Insurance representative. The agent met with Director Wogan and then a tour of the parks with Maintenance Supervisor Mark DeRango. The IPARKS representative provided Director Wogan with grant information for possible safety upgrades and offered some recommendations.
- c. Program newsletter. Newsletters will be mailed to residence instead of door drops and will be a quarterly program newsletter and offered by electronic mail as well as being available on the website. This current newsletter will run until the end of May and aim to expand online registration.
- d. 2018 Budget. Currently working on the budget with Park District accountant.
- e. BBQ Committee formed with Joshua Edwards, Luiz Montoya, Karina Mejia, William Cazares, Eric Herrera and Bob Jones.
- f. Second floor clean up. Second floor of field house will be cleaned up for possible office and programming space. Basement archive vault will also be addressed with some items scanned for electronic storage.
- g. Field house floors. Mark DeRango addressed the board regarding replacing the field house flooring. Some samples were brought in by John Moi (contractor) and once selected pricing will be provided. Mr. Moi addressed the board with information regarding the tile samples. Start to finish the project would take 7-8 days. Place on next agenda.
- h. RecTrac at the Recreation Center should be up this weekend.
- i. Santa House donation check for Angel's Touch Charities has been mailed. Director Wogan and Commissioner Zylman will present letters and certificates of thank you to the Aldermen at the next City council on Tuesday.

Executive session: Regarding the appointment, employment, compensation, discipline, performance or dismissal of specific employees pursuant to Section 2 (c) (1).

Motion to adjourn regular meeting of the board was made by Commissioner Ruthenberg and seconded by Commissioner Ochoa. Meeting adjourned at 7:45pm.

Approved



Raean Zylman, President

Blue Island Park District