

MINUTES FOR THE REGULAR MEETING OF THE BOARD OF COMMISSIONERS
OF THE BLUE ISLAND PARK DISTRICT HELD ON DECEMBER 14, 2016
AT 7:00PM AT THE MEMORIAL PARK FIELD HOUSE

Call to order: 7:00pm

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Pledge of Allegiance: Lead by Commissioner Ochoa

Commissioners Present: Raeann Zylman, Will Ochoa and Ted Ruthenberg

Commissioners Absent: Brad St. Leger

Staff: Executive Director Thomas Wogan, Director of Security and Operations Octavio Carbajal, Park Maintenance Supervisor Mark DeRango, Park Attorney Michael Hayes, Recreation Coordinator Joshua Edwards and Minutes Secretary Karen Zielinski

Public Comments: None

* Public comments are welcome. As a courtesy to other visitors with comments, each visitor shall be permitted up to two (2) minutes for his or her comment.

Addition or Revisions to the agenda: None.

Agenda:

1. **Consent Agenda:** It is recommended that the board approve the consent agenda A - E. Motion to approve was made by Commissioner Ruthenberg and seconded by Commissioner Ochoa.
 - a. **Consent** – Minutes of the Regular Board Meeting on October 26, 2016.
 - b. **Consent** – Minutes of the Special Board Meeting on November 9, 2016.
 - c. **Consent** – Minutes of Regular Board Meeting on November 9, 2016.
 - d. **Consent** – Payroll for the period ending October 1, 2016 in the amount of \$21,134.32, period ending October 15, 2016 in the amount of \$18,164.91, period ending October 29, 2016 in the amount of \$22,366.77, period ending November 12, 2016 in the amount of \$20,134.54 and period ending November 26, 2016 in the amount of \$21,256.77.
 - e. **Consent** – Accounts payable for the period ending December 8, 2016 in the amount of \$106,716.94. On the question: None. Roll Call: Commissioner Zylman, Ochoa and Ruthenberg. All aye, motion passes.
2. **Action** – Approval of Treasurer’s Report for Fiscal Year 2016. Motion to approve was made by Commissioner Ruthenberg and seconded by Commissioner Ochoa. On the question: None. Roll call. Commissioners Zylman, Ochoa and Ruthenberg. All aye, motion passes.
3. **Action** – Ordinance No. 121416-1: 2017 Tax Levy. Motion to approve Ordinance No. 121416-1, Tax Levy was made by Commissioner Ruthenberg and seconded by Commissioner Ochoa. On the question: None. Mr. Wogan explained that some funds have been moved to balance out accounts. A possible 4.9% increase is asked, but approximately 80% of that would be expected and Handicap fund is not subject to property tax cap. Michael Hayes explained that the Tax Levy would be filed the last Tuesday of the month. Roll call: Commissioner Zylman, Ochoa and Ruthenberg. All aye, motion passes.

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4. Executive Directors Report

- a. Staff – Mr. Wogan has been at the Park District for a month, commented on the assistance and competency in the staff. Thanks to Octavio, Joshua, Mark and the whole staff for making the transition smooth. Focusing on some housekeeping with accounting. Mr. Wogan has some long term plans for 2017, small things in the office and staffing related items. Will propose changes in the next calendar year.
- b. Light Parade – impressed with the presentation and staff, event came off very well. Commissioner Zylman commented on the Christmas train and how smooth everything went and how well small problems were taken care of.
- c. Recreation Center – Solidifying relationship with recreation center and city and currently working to iron out small problems. Bitty basketball program is going well, started weekly Saturday concessions. Taking steps to install RecTrac at the recreation center. Park District will have internet installed with the expectation of taking program registrations. All park information will be located on the Park District terminal only and handled by park personnel.
- d. General goals for 2017 which include strong communication, frequent advertizing of park programs, marketing plans in place and moving forward with a January to April book.
- e. SWRSWA – Met with SWRSWA and discussed what the park has done with them and what we can do moving forward.
- f. Skate Rink at Hart – Maintenance working on icing of the area and staffing to be addressed. Commissioner Zylman suggested a program review from park staff.

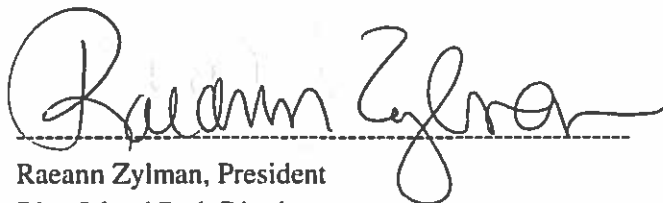
Commissioner Ochoa proposed about adding a Blues Fest in the month of June with possible rides and beer garden. Mr. Wogan explained that it may be easier to add on to the current fest and build on that for now and explore a second festival in the future.

- 5. Discussion – IMRF Status update.** It is recommended that this item be tabled for discussion in executive session regarding the appointment, employment, compensation, discipline, performance or dismissal of specific employees pursuant to Section 2 (c) (1). Motion to adjourn into Executive Session was made by Commissioner Ruthenberg and seconded by Commissioner Ochoa. Roll call: Commissioner Zylman, Ochoa and Ruthenberg. All aye, motion carries. Meeting adjourned to Executive Session at 7:18pm.

Re-open Regular Board meeting 7:46pm. No actions to be taken regarding items discussed in Executive Session:

Motion to Adjourn Regular Meeting of the Board of Commissioners was made by Commissioner Ochoa and seconded by Commissioner Ruthenberg, all aye. Meeting adjourned at 7:49pm.

Approved



Raeann Zylman, President
Blue Island Park District